



## 2004 Biennial Training Conference May 17, 18, 19, 2004

### Quinault Beach Resort Ocean Shores, Washington

The Governor's Interagency Committee of State Employed Women invites you to attend their 2004 Conference in Ocean Shores, Washington. This conference, which began over 23 years ago, reflects the Governor's and your state agency's commitment to, interest in, and support of your personal and professional growth. It offers a unique opportunity for training, developing skills, and networking.

The year 2004 brings new challenges and opportunities in our lives and in state government. Our conference theme, *"The Culture Within Us"*, was chosen with the individual in mind. Each one of us, regardless of race, age, gender, sexual orientation, religious affiliation, or any other characteristic, brings a unique set of values, beliefs, and experiences into every aspect of our professional and personal lives. Diversity takes into account all of the characteristics that make us individuals. Our goal is to honor our strengths and unique abilities, and look to the future and reflect on where we want to go.

#### ***ICSEW Conference Mission:***

- *To provide a forum in which working women at all levels can explore imaginative ideas and adopt innovative techniques to help rise to new levels of responsibility, recognition, and reward.*
- *To assist state employed women in building confidence, create possibilities, and arrive at reasonable solutions to the challenges they face in their personal and professional lives.*

**Registration opens January 16, 2004 and closes April 30, 2004,**  
or until full (the first 350 confirmed registrations)

**For more information on scheduled speakers and workshops, click here** (will be updated periodically)

#### **Fragrance Free Conference**

To ensure the health of chemically sensitive participants attending this event, we wish to create an environment that is as "fragrance free" as possible. We ask for your assistance.

Persons with chemical sensitivities may be harmed by products such as perfume, hair spray, scented deodorants, aftershave, cologne, perfumed powders and **PERFUMED HAND LOTION** (one of the strongest and most difficult irritants), scented laundry detergents, fabric softeners, and even some brands of makeup.

Please help us ensure the health and welfare of ALL participants. If we do our best to be conscious of the fragrance-emitting agents we commonly use, and, to the extent possible, avoid using them while at the conference, we will all benefit from a healthier environment.

**Thank you for your consideration and cooperation.**

# TENTATIVE AGENDA

## Monday, May 17, 2004

**10:00 am – 5:00 pm**

Registration 10:00 a.m. – 12:00 noon  
Vendor Display / Silent Auction / Networking  
Buffet Lunch  
Welcome Reception  
Opening Ceremonies  
Opening Speaker  
Workshops  
Dinner / Entertainment

## Tuesday, May 18, 2004

**8:00 am – 5:00 pm**

Breakfast / Keynote Speaker  
Workshops  
Lunch / Guest Speaker  
Workshops  
Dinner / Entertainment

## Wednesday, May 19, 2004

**8:00 am – 12:00 noon**

Breakfast/Guest Speaker  
*Panel Discussion on Government*

- Understanding Personnel Service Reform

Endnote Speaker  
Closing ceremony

### **Workshop Themes:**

- Native American Culture – Quinault Tribe
- Historical Diversity Programs – *Living Voices*
- Creating Change within our Personal Culture
- Communicating to Connect
- Career and Individual Development
- Success Strategies for Women
- Honoring and Celebrating Diversity – Multi-Cultural Education (parts 1 & 2)
- Understanding Generational Poverty
- Energetic Team Building
- Effective Presentation Skills
- The 3 R's of Wellness
- and more!

Continuing Education Units (CEU) hours are pending, per workshop.

# REGISTRATION INFORMATION

## Conference Fee:

**\$230 Early submittal received by January 16 – March 15**

**\$260 Registration received by March 16 – April 30**

This fee includes all meals and conference materials and is payable upon receipt of invoice. Hotel accommodations are not included.

Registration / payment will be accepted until April 30. Due to space limitations, we can accommodate the first 350 **confirmed** registrations.

## How to Register:

**Step 1:** Obtain your agency's approval to attend.

**Step 2:** Complete the registration form **and print a copy for your records.**

**Step 3:** Submit your registration on-line.

**Step 4:** Make your hotel reservation (see list).

**Step 5:** An invoice will be emailed to you. Submit this invoice to your agency Fiscal Department with instructions to remit payment by check/warrant or Journal Voucher (no credit cards) to:

### **Department of Corrections**

**Attn: Lavenia Marles - ICSEW Conference Registration**  
**PO Box 41128**  
**Olympia, WA 98504-1128**  
**(360) 664-9525**

Please be aware that **payment is non- refundable.** However, your **registration is transferable.**

**Step 6:** A confirmation notice will be sent to you via email after payment is received. **Your registration is now confirmed—enjoy the conference!**

If you have difficulty with the on-line form, please contact your agency ICSEW Representative.

For questions about the registration process call:

Sandra Capellas (360) 438-4613, or

Micheal Eastin (360) 407-5087

## Lodging and Transportation

Each conference participant is responsible for lodging and transportation to and from Ocean Shores. Room sharing and car/vanpooling are highly recommended.

**When making room reservations, remember to identify yourself as an ICSEW Conference Delegate**

Hotel reservations are on a first come, first serve basis. Facilities listed below have agreed to reserve blocks of room for the conference and to honor the state per diem lodging rate for Ocean Shores, Washington (\$82.00 per night).

### **Quinault Beach Resort** *(conference facility)*

78 State Route 115, PO Box 2107  
Ocean Shores, WA 98569  
(360) 289-9466  
**1 (888) 461-2214**  
Fax: (360) 289-7779

### **Best Western Lighthouse Suites Inn** *(alternate hotel closest to conference, shuttle available)*

491 Damon Rd NW  
Ocean Shores, WA 98569  
(360) 289-2311  
**1 (800) 757-7873**  
Fax: (360) 289-0509

### **Holiday Inn Express**

685 Ocean Shores Blvd. NW  
Ocean Shores, WA 98569  
(360) 289-4900  
**1 (888) 770-7878**  
FAX: (360) 289-4800

### **Shilo Inn**

707 Ocean Shores Blvd. NW  
Ocean Shores, WA 98569  
(360) 289-4600  
**1 (800) 222-2244**  
FAX: (360) 289-0355

### **Comfort Inn**

829 Ocean Shores Blvd. NW  
Ocean Shores, WA 98569  
(360) 289-9000  
**1 (866) 289-9003**  
FAX: (360) 289-9008

### **Quality Inn**

773 Ocean Shores Blvd. NW  
Ocean Shores, WA 98569  
(360) 289-2040  
no 800 number  
FAX: (360) 289-0627

### **The Sands**

801 Ocean Shores Blvd. NW  
Ocean Shores, WA 98569  
(360) 289-2444  
**1 (800) 841-4001**  
FAX: (360) 289-2341

### **Linde's Landing**

648 Ocean Shores Blvd. NW  
Ocean Shores, WA 98569  
(360) 289-3323  
**1 (800) 448-2433**  
FAX: (360) 289-3320